**ECON 2481 INTERNSHIP FIELD STUDY SP. 2014**

**FACULTY SUPERVISOR**

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**ABOUT THE COURSE**

Although the internship course has no weekly lectures or in-class examinations, it has specific guidelines and requirements as described below. This work/learning arrangement is overseen by the Faculty Supervisor and by a designated employee of an organization (Field Supervisor). An integral component of the experience that distinguishes it from other types of work is one or more forms of structured and deliberate reflection contained within learning agendas or objectives.

**CREDITS**

Economics 2481 in a variable credits course between 1-6 credits. Each credit must entail at least forty-two (42) hours of work per semester or session. Since this course is graded on an S/U (Satisfactory/Unsatisfactory) basis, the credits cannot count towards the 24 credits required for a major in economics, but they count towards the 120 credits required for graduation.

**TEXTBOOK**

[InternQube](http://www.internqube.com/), by Michael True.

**MEETINGS**

There are no weekly meetings, but the class will meet three times during the semester: to initiate the course at the beginning of the semester, to discuss concerns and progress in the internship at mid-term, and to discuss the outcome and receive feedback at the end. Please let me know if a significant conflict prevents you from attending one of these meetings, and I will do my best to schedule an individual meeting with you.

The meetings will take place in **Rm. 337 in Oak Hall** on the following dates/times:

1. **9-10 am on Friday, January 24.**
2. **9-10 am on Friday, March 7.**
3. **9-10 am on Friday, May 2**.

**REQUIREMENTS**

This course is graded on an S/U (Satisfactory/Unsatisfactory) basis. It requires three reports:

1. **Intern Orientation Checklist**. Please use the HuskyCT site for this course to download the blank checklist. Make sure to meet with your Field Supervisor early in your internship, preferably your first meeting, to go over the list, get the checklist signed, and submit a scanned copy of the signed form on HustCT. If you don’t have an access to a scanner, you may fax it to me or put it in my mailbox. The signed copy of the checklist is due by **the second meeting** (see above for the specific date).
2. **Student Internship Report**, submitted at the end of the semester. Please use the HuskyCT site for this course to download the blank report and to submit the completed report. The report is **due by the last day of classes**.
3. **Field Supervisor Evaluation Report**, submitted by your Field Supervisor. I will contact your supervisors directly by email and send them a blank copy of the form that they need to complete. These reports are **due by the last day of classes**. It may be a good idea for you check with your Field Supervisor during the last week of school to make sure that they’re working on the report and that it will be submitted before the deadline.