

**Agenda**  
**Department of Educational Psychology**  
**October 5, 2012**  
**Gentry 142**  
**9:30 – 11:30 a.m.**

1. Welcome
  - 1a. Introduction of Jae-Eun Joo (Siegle)
2. Changes to the Minutes (Siegle – see attachment)
3. Technology Tip: iAuthor (Jake Sippel and Edward Courchaine)
4. Announcement
  - 3a. Summer Session (Siegle)
  - 3b. EPSY Representation on NSoE Assessment Committee (Yakimowski )
  - 3c. Effort Reports (Siegle)
  - 3d. Website Update (Siegle)
  - 3e. APA Visit for School Psychology (Kehle – see attachment)
  - 3f. Review of M<sup>2</sup> and M<sup>3</sup> Curriculum Development Project (Gavin)
  - 3g. Closing the Achievement Gap Cluster Hire Plan (Sugai)
  - 3h. Vice President for Research Search (Sugai)
  - 3i. Connecticut K-3 Literacy Initiative (Coyne)
  - 3j. Online Certificates (Siegle)
  - 3k. Office Supply Orders (Siegle)
  - 3l. Other
4. Committee Issues
  - 4a. PTR Update and Vote (Bray)
  - 4b. Sunshine Committee (Bray)
  - 4c. Dissertation Proposal Forms (Siegle – see attachment)
  - 4d. Other
5. Other Business
6. Adjournment

**EDUCATIONAL PSYCHOLOGY DEPARTMENT  
FACULTY MEETING MINUTES  
September 7, 2012**

**Attendees: M. Bray, R. Colbert, M. Coyne, M. Faggella-Luby, K. Gavin, J. Gubbins, O. Karan, T. Kehle, B. McCoach, J. O'Neil, J. Rogers, L. Sanetti, D. Siegle, B. Simonsen, M. Welsh, M. Yakimowski, M. Young, P. Britner, C. Rhoads, J. Van Heest, S. Everett, J. Goldstein, A. Lombardi, S. Patwa, J. Renzulli, S. Rosman**

**1. Welcome**

**The meeting commenced at 9:35 am.**

**1a. New members of the faculty were introduced at the meeting. Shamim Patwa will be teaching in the school psychology area; Allison Lombardi, who came from the University of Oregon, will be teaching in special education; Tutita Casa will have a joint appointment with education psychology and curriculum and instruction. She will be teaching in the CILT area. Jae-Eun Joo is the new Director of Online Programs. She will join us in the middle of September.**

**1b. Susan Rosman is the department's new fiscal officer. She will be a part of the new business center which the School of Education has piloted. She has been in the gifted and talented department for 13 years.**

**2. Changes to the Minutes**

**There were no corrections to the May meeting minutes.**

**3. Announcements**

**3a. This Fall we have three individuals who are on sabbatical leave:**

**Catherine Little, Hariharan Swaminathan and Joseph Madaus. Michael Coyne is just returning from his Spring 2012 sabbatical. During Spring of 2013 Melissa Bray and James O'Neil will be taking their sabbatical leaves.**

**3b. Graphs were created by Del Siegle to show the faculty the outcomes of the departmental evaluation of him. The evaluation was very positive.**

**3c. This spring was an experimental year for HuskyDM. Siegle reminded the faculty to enter dates for journals and books; otherwise they do not appear on the report. The first author also needs to enter all of the other authors. The major advisor must enter the associate advisors. Siegle provided the group with instructions for printing self-reports. These reports will reveal missing information. HuskyDM was discussed at length.**

**3d. The department is waiting for Effort Reports from Dan Stolzenberg. The reports are due on October 3<sup>rd</sup>.**

**3e. Faculty need to reconcile their consulting report by September 15<sup>th</sup>.**

- 3e. The travel and consulting websites have not been working properly. This will be corrected in a timely fashion.
- 3f. Assessment Issue – Mary Yakimowski reported that this past summer there was a state-wide assessment conference which had 500 attendees. Next summer the conference will be held here at UConn and they hope to have 800 attendees.
- 3g. Other
  - Lisa Sanetti received the Lightner Witmer Award in Orlando. This award is a Early Career Scholarship in School Psychology.
  - Kathy Gavin received the Distinguished Curriculum Award from the National Association for Gifted Children. Her team has received this for nine consecutive years.
  - The MEA program received a three year grant from the U.S. Department of Education to fund graduate students.
  - Michael Coyne and George Sugai also received a grant for \$1.7 million for K-3 Literacy from the State Department of Education.

The number four (4) was eliminated from the agenda in error.

#### **5. Committee Issues**

- 5a. A copy of the current committee assignments was forwarded to the faculty.
- 5b. The Sunshine Committee is requesting \$40 from each member of the faculty. Catherine Little thanked the faculty for their support during the passing of her Father.
  - Del Siegle thanked the faculty for their concern over his eye issue and updated faculty on his progress.
- 5c. The MEA search is still open. The candidate whom they selected last spring declined the position because her husband required a position as well, which UConn was not able to provide.
- 5d. Natalie Olinghouse and her committee has clarified the dissertation proposal guidelines. Two additional forms have been created.
- 5e. James O'Neil will replace Scott Brown on the Dean's PTR Committee.
- 5f. Scott Brown recently had back surgery. The surgery was very successful. Scott is requesting to be removed from the PTR Committee for this year.
  - A motion was made and seconded by Michael Coyne to "Replace Scott Brown with Orv Karan on the EPSY PTR committee for this year only."
  - The motion passed unanimously.
  - An EPSY PTR meeting will be held after this meeting.

#### **6. Other**

- 6a. Del Siegle has charted the merit results. The charts reference tenure-track only. The charts were attached to the agenda.
- 6b(1) In determining merit, Del weighted every category equally. He inquired from the faculty whether or not these should be weighted differently. The

**faculty discussed different weighted options. The Merit committee will review these as it meets this year. Faculty members are not compared with other departments for EPSY merit. They are compared with other departments for Dean's merit.**

**6c. Dean DeFranco attended the meeting and held an open discussion about the Dean's White Paper report.**

**7. Adjourn**

**Motion to adjourn was made by Thomas Kehle. Michael Young seconded the motion. Meeting adjourned at 11:50 am.**

**University of Connecticut**  
Neag School of Education  
Department of Educational Psychology  
School Psychology Program

**American Psychological Association**  
**Site-Visit Schedule, November 4 - 6, 2012**

Site Visitors:

Shitala P. Mishra, Ph.D., Professor, School Psychology Program  
University of Arizona  
Chair of Site-Visit Team

Gary Stoner, Ph.D., Professor and Director, School Psychology Program  
University of Rhode Island  
Representative of APA's Commission on Accreditation

Mark D. Shermis, Ph.D., Professor and Dean, College of Education  
University of Akron  
Generalist

*Sunday, November 4th*

Site Team's arrival and transport to the Nathan Hale Inn  
(escorted by Rachel Diorio and Greg Vosits)

*Monday, November 5th*

07:30-08:45	Site Team's initial working breakfast meeting at the Blue Oak Café, Nathan Hale Inn. Transport Site Team from the Nathan Hale Inn to the Neag School of Education (escorted by Rachel Diorio)
09:00-09:55	Meeting with Dr. Thomas Kehle, Program Coordinator, Room 128C.
10:00-10:55	Meeting with Program Core Faculty, Room, (escorted by Thomas Kehle), Room 140C
	Melissa A. Bray, Ph.D., Professor, School Psychology Program Thomas J. Kehle, Ph.D., Professor and Coordinator, School Psychology Program Lisa M. Hagermoser Sanetti, Ph.D., Assistant Professor, School Psychology Program Shamim Patwa, Ph.D., Professor in Residence, School Psychology Program Sandra M. Chafouleas, Ph.D., Professor, School Psychology Program and Associate Dean of the Graduate School
11:05-11:55	Meeting with affiliated faculty, Room 144
	John Driscoll, Ph.D., Adjunct Assistant Professor, School Psychology Program Susannah Everett, Ph.D., Adjunct Assistant Professor, School Psychology Program Robert Colbert, Ph.D., Associate Professor, School Counseling Program Michael D. Coyne, Ph.D., Professor, Special Education Program Orv C. Karan, Ph.D., Professor and Coordinator, School Counseling Program James M. O'Neil, Ph.D., Professor, School Counseling Program Rachelle Perusse, Ph.D., Associate Professor, School Counseling Program Brandi M. Simonsen, Ph.D., Associate Professor, Special Education Program George M. Sugai, Ph.D., Endowed Chair and Professor, Special Education Program
12:05-01:00	Site Team Working Lunch at the Blue Oak Café, Nathan Hale Inn Nathan (escorted by Greg Vosits)
01:05-01:40	Meeting with Dr. Del Siegle, Head, Department of Educational Psychology, Room 119C
01:45-02:30	Review of student records, Room 128C

02:35-03:15 Meeting with third and fourth year doctoral students, Room 144

<b>Student</b>	<b>Advisor</b>
Berggren, Melissa	Chafouleas
Byer-Alcorace, Gabriel	Bray
Collier-Meek, Melissa	Sanetti
Del Campo, Marisa	Bray
Johnson, Austin	Chafouleas
Goddard Moloney, Kate	Chafouleas
Ortiz, Jennifer	Bray
Yoshikawa, Koichi	Kehle
Damasio-Ortiz, Alyson	Bray
Andrade, Bryndis	Bray
Burlingame, Cheryl	Kehle
Casper, Erin	Chafouleas
Codington, Whitney	Sanetti
Gelbar, Nicholas	Bray
McCarthy, Scott	Sanetti
Pease, Emily	Bray

03:20-03:55 Meeting with Dr. Thomas C. DeFranco, Dean, Neag School of Education, Room 342F

04:00-04:55 Meeting with practicum and internship supervisors, Room 140C

05:00-05:35 Follow-up meeting with Dr. Thomas J. Kehle, Program Coordinator (as needed), Room 128C

05:40 Return to the Nathan Hale (escorted by Greg Vosits)

07:00 Site Team dinner at the Blue Oak Café, Nathan Hale Inn.

***Tuesday, November 6<sup>th</sup>***

07:30-08:30 Site Team breakfast at the Blue Oak Café. Check out of Inn. (escorted by Rachel Diorio)

08:40-09:30 Review of Doctoral Dissertations, Room 128C

09:35-10:15 Conversation with out-of-town field supervisors

10:20-11:55 Meeting with first and second year doctoral students

Anderson, Candace	Bray
Gallucci, Jennifer	Sanetti
Kupec, Lindsey	Bray
Mills, Jennifer	Sanetti
Petsche, Andrew	Kehle
Rosen, Rivkah	Chafouleas
Ruberto, Laura	Chafouleas
Szalapski, Natalie	Bray
Bryon, Justin	Sanetti
Bryne, Deirde	Sanetti
Diorio, Rachel	Bray
Kim, Sunny	Kehle
McKenna, Kara	Bray
Morin, Melissa	Chafouleas
Vosits, Greg	Chafouleas

12:05-12:35 Meeting with Dr. Mun Choi, Interim Provost and Executive Vice President for Academic Affairs (Kathy Slowik, Administrative Assistant - 486.4037) (escorted by Greg Vosits)

12:40-01:10 Site Team Working Box Lunch (escorted by Greg Vosits)

01:15-01:55 Feedback session with Dean DeFranco, Drs. Siegle, Kehle, Chafouleas, Sanetti, Patwa, and Bray, Room 140C

2:00 Site team departs for the airport (escorted by Rachel Diorio and Greg Vosits)

<b>Appendix C</b> <b>Department of Educational Psychology</b> <b>Dissertation Proposal Reader Review Form</b>
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**Instructions to the Major Advisor:** *Complete the top portion of this form, attach it to the proposal, and share with the Reader.*

**Date:** \_\_\_\_\_

**Name of Candidate:** \_\_\_\_\_

**Major Advisor:** \_\_\_\_\_

**Reader:** \_\_\_\_\_

**Title of Dissertation:** \_\_\_\_\_

**Instructions to Reader:** *Please rate the proposal on each of the following criteria. Please return the form to the Major Advisor on or before the Oral Defense date.*

	Acceptable	Unacceptable
1. Contribution of proposed project to knowledge within the field.		
2. Demonstration of knowledge of the content area and awareness of relevant research by others.		
3. Appropriateness of the methodology to answer the research questions.		
4. Demonstration of adequate understanding of proposed methodology.		
5. Clarity and organization of writing.		
	<b>Approve</b>	<b>Revise/Resubmit</b>
<b>Overall Recommendation</b>		

**Signature of Reader:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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3. Appropriateness of the methodology to answer the research questions.		
4. Demonstration of adequate understanding of proposed methodology.		
5. Clarity and organization of writing.		
	<b>Approve</b>	<b>Revise/Resubmit</b>
<b>Overall Recommendation</b>		

**Signature of Reader:** \_\_\_\_\_ **Date:** \_\_\_\_\_



<p><b>Appendix D</b>  <b>Department of Educational Psychology</b>  <b>Dissertation Proposal Advisory Committee Review Form</b></p>
--

**Instructions to the Major Advisor:** *Complete this form at the Dissertation Oral Defense, give a copy to the student, and submit one copy to the EPSY office to be placed in the student's file.*

**Date of Dissertation Proposal Oral Defense:** \_\_\_\_\_

**Name of Candidate:** \_\_\_\_\_

**Major Advisor:** \_\_\_\_\_

**Associate Advisors:** \_\_\_\_\_  
 \_\_\_\_\_

**Title of Dissertation:** \_\_\_\_\_

<b>Status</b>	<b>Result of Dissertation Proposal Defense</b>
	<b>Pass:</b> Approval to proceed (no revisions needed)
	<b>Pass:</b> Approval to proceed (minor revisions—Advisor withholds signature)
	<b>Pass:</b> Approval to proceed (major revisions—Advisor withholds signature; relevant Advisory Committee members may withhold signatures)
	<b>Resubmit: Revise and resubmit</b> —all Advisory Committee members withhold signatures. This decision requires another Oral Defense. Students are allowed no more than 2 Oral Defenses of the Dissertation Proposal after an initial Resubmit decision.

**Major Advisor signature:** \_\_\_\_\_

**Student signature (receipt):** \_\_\_\_\_

<p><b>Appendix D</b>  <b>Department of Educational Psychology</b>  <b>Dissertation Proposal Advisory Committee Review Form</b></p>
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**Date of Dissertation Proposal Oral Defense:** \_\_\_\_\_

**Name of Candidate:** \_\_\_\_\_

**Major Advisor:** \_\_\_\_\_

**Associate Advisors:** \_\_\_\_\_  
 \_\_\_\_\_

**Title of Dissertation:** \_\_\_\_\_

<b>Status</b>	<b>Result of Dissertation Proposal Defense</b>
	<b>Pass:</b> Approval to proceed (no revisions needed)
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**Major Advisor signature:** \_\_\_\_\_

**Student signature (receipt):** \_\_\_\_\_



Whetten Graduate Center, 438 Whitney Road Ext., Unit 1152, Storrs, CT 06269-1152

Telephone: (860) 486 - 3617 \* Facsimile: (860) 486-6739 \* www.grad.uconn.edu

DISSERTATION PROPOSAL FOR THE DOCTORAL DEGREE

Please follow carefully the instructions on the reverse side.

Student's name in full

Mr. Miss

Ms. Mrs.

Dr.

First

M.I.

Last

Student ID #

Telephone # ( ) E-mail address

Mailing address for reply

Field of Study

Area of Concentration (if any)

Title of proposed dissertation

Date by which you expect to complete and defend the dissertation

Use of Human or Animal Subjects

If human or animal subjects are involved in the proposed research, approval must be granted in advance by the appropriate (either Storrs or Health Center) Institutional Review Board (IRB) or Institutional Animal Care and Use Committee (IACUC). HUMAN SUBJECT means a living individual about whom an investigator either obtains data through intervention or interaction with the individual or obtains personally identifiable private information. ANIMAL SUBJECT means any live, vertebrate animal. For Storrs information, please see <http://www.compliance.uconn.edu/>. For Health Center information, please see <http://resadm.uhc.edu/hspo/index.html> for human subjects or <http://clacc.uhc.edu/ACC/Animal\_Care\_Committee.htm> for animal subjects.

This research involves (check as appropriate): Human Subjects Animal Subjects Neither Human nor Animal Subjects

If human or animal subjects are involved in this research, a copy of any required IRB or IACUC approval(s) must be attached to this form.

Student's signature Date

Signatures of each Advisory Committee member signifying approval of the attached Dissertation Proposal are required below:

names printed

names signed

Major Advisor

Associate Advisor

Associate Advisor

(Associate Advisor)

(Associate Advisor)

Reviewed and Approved by the Department or Program:

Dissertation Proposal Read by two reviewers

Review Option

(check one)

Student presentation to Advisory Committee and two reviewers

Review Committee

Department or Program Head or Review Committee Chairperson Date

Signature

Do not write below

Received by the Graduate School Date

Signature



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Associate Advisor

Associate Advisor

(Associate Advisor)

(Associate Advisor)

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Dissertation Proposal Read by two reviewers

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(check one)

Student presentation to Advisory Committee and two reviewers

Review Committee

Department or Program Head or Review Committee Chairperson Date

Signature

Do not write below

Received by the Graduate School Date

Signature

**EPSY TELEPHONE DIRECTORY**  
**September 30, 2012**

<b>NAME</b>	<b>PHONE</b>	<b>ROOM</b>	<b>E-MAIL ADDRESS</b>
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