# GEOC Meeting September 5, 2013

*In attendance:*

*Mike Young – Chair, (Karen Piantek – Admin), Olivier Morand, Eric Schultz, Ana Maria Marcos-Diaz, Tom Abbott, Tom Long, Tom Meyer, Laurent Michele, Kathleen Tonry, Wally Madych, Linda Neely, Peter Kaminsky, Stephanie Milan*

*Not present:*
*Francoise Dussart, Richard Jones, Nicholas Leadbeater, Gustavo Nanclares (sabbatical)*

Meeting called to order at 12:33 pm.

**1. Minutes of the May 5, 2013 meeting**

**The minutes of the May 5, 2013 meeting were accepted.**

**2. Announcements**
- Subcommittees should verify membership and fill vacancies; Karen has sent a list of members to co-chairs – Co-chairs should please confirm that people are still on their subcommittee
- Replacement of committee members from Spring 2013 and for Fall 2014 – Most GEOC members will end their terms after the Spring 2014 semester; members should start thinking now about whether they will renew their terms (if eligible) or who might replace them if they do not wish to continue.
- Sally Reis will speak to the GEOC at the Sept. 26th about upcoming projects
  - GEOC will specifically inquire about the future of the Info Lit and Computer Lit subcommittees– Should these competencies be assessed or should the committees be eliminated? E. Schultz questioned whether GEOC takes its charges from the Vice Provost or Senate Exec Committee. The answer seems to be from the Senate Exec Committee, with some guidance and input from the Vice Provost.

**3. Subcommittee Reports**
*CA2*
The CA2 Subcommittee recommends approving the following new course proposal in Content Area 2:
   A.   ANTH 1010 Global Climate Change and Human Societies
*Note:*
The course was listed in error on the agenda as ANTH 1011; an announcement was made to correct this
*Discussion*
- The GEOC reviewed the history of the course, including its prior approval and why it was sent back by the Senate C&CC last Spring
- S. Milan indicated that while the syllabus is still a little confusing, based on the guidelines set down for CA2, the course appears to fulfill the content area requirements

**CA2 Report accepted as submitted.**

*CA4*
The CA4 Subcommittee recommends approving the following new course proposals in Content Area 4 – International (INT):
*Note*
MUSI 3421 Music in World Cultures was on the agenda in error; it was previously approved on 5/8/13
   A.   ANTH 1010 Global Climate Change and Human Societies
*Discussion*
- An announcement was made to all members to pay special attention to content areas with multiple designations (CA3-LAB versus non-LAB and CA4-INT versus non-INT) since there have been numerous issues with these designations, including with this course

- K. Piantek will email proposer to verify that ANTH 1010 was proposed as an INT since the "International" box was not checked off on the CAR, but Box 41.i was filled out.
- One member asked for clarification as to why ANTH 1010 was rejected as a CA3 and T. Abbott gave a brief recap of the CA3 subcommittee's decision

**The motion to approve ANTH 1010 carried unanimously.**

B. NRE 2600 Global Sustainable Resources
*Discussion*
- While the proposer checked the "International" box on the CAR form, Box 41.i. was not filled out to indicate how the course fulfilled the INT requirement. The CA4 subcommittee believed that the course fulfilled the INT requirement and recommended a provisional approval pending the completion of this box on the CAR form.
- P. Kaminsky suggested that a screen and projector be used in the future to view such documents.
- E. Schultz objected to the provisional approval saying that the course should either be approved or not, and that the Senate C&CC would not act on any course that had not been completely approved by GEOC.
- An amendment was made to the motion to reject the course until such time as Box 41.i was filled out and the CA4 subcommittee could re-review and fully approve the course.
- T. Meyer indicated that the NRE department chair would prefer not to have to wait until the following GEOC meeting for approval.
- K. Piantek indicated that because the required information was easy to provide, the course could be tabled for the moment and put to an e-Vote at such time when the information for Box 41.i. could be added.
- The motion was amended again to table the proposal and await CA4 approval confirmation for an e-Vote within the next week.

**The motion was carried unanimously.**

**4. Reports and Discussion**
A. Course Alignment Project – Departments will be contacted to set up and start the project
- The courses for alignment have been identified. The next step is sending a letter to the department chairs requesting a point of contact to oversee the project (K.Piantek will provide the letter to M. Young)
- M. Young questioned who would be reading these assessments
- T. Long suggested that individual subcommittees would assess their own content areas
B. M. Young asked subcommittee co-chairs to provide an update on their current subcommittee membership
- CA1 has confirmed J. Hufstader and will be looking for 1-2 new members while G. Nanclares is on sabbatical
- CA2 has confirmed all three non-GEOC members
- CA3 has confirmed A. Fry and will not seek any more members
- CA4 is waiting on new co-chair, and will look for a member to replace J.Irizarry who is on leave until January
- W has confirmed members, plus the student representative Michael Mei
- Q has confirmed its three members and is looking for new co-chair to replace Nicholas Leadbeater, who is stepping down from GEOC
- Second Language needs a co-chair to replace R.H.Chinchilla; A.M. Diaz-Marcos is filling in for G.Nanclares and will confirm the participation of the other three members (minus B. Lindsey who has retired)
- The status of the Assessment, Computer Technology, and Information Literacy committees is currently uncertain
C. M. Sewall had suggested at the end of the spring semester that all Content Areas review and possibly revise their guidelines; subcommittees should plan to review their criteria this semester.
- M. Young asked if all revisions should be done at once or if the committees could review on a rolling basis
- E. Schultz suggested that the only reason to hold up completed reports would be if GEOC wanted to create any "umbrella" guidelines
- P. Kaminsky felt that the CAs were too different to fit under an umbrella, and E. Schultz clarified that any umbrella would be more Gen Ed-specific than content area-specific
- M. Young stated that guidelines would be put on the agenda for Sept 26
C. The GEOC should address the question of computer and info lit competencies. Can they be combined?

- This question will be addressed to Sally Reis when she attends on Sept 26
D. 1-credit W Assessment has been confirmed (BUS, ARTH, ECON, etc); Larry Gramling in BUSN will be consulted
   - Tom Deans should be contacted
   - Funding is available for faculty and GA stipends

5. Other
   A. P. Kaminsky expressed concern over MUSI 3421 (approved on 5/8/13) because the proposer is attempting to run both a W version and a non-W CA1 version of the course at once. P. Kaminsky did not believe that the model would be effective without discussion sections for the W students and questioned the GEOC's prior approval of the course.
   B. K. Piantek noted that GEOC's responsibility was solely to determine whether the CA1 version of the course that had been put forward met the CA1 guidelines. Concern about the running of combined W/non-W CA1 versions of the course may be an issue for either the Senate C&C, the Senate Executive Committee, or may require a review of the W version of the course by the W subcommittee

Meeting adjourned at 2:00pm.


Respectfully submitted,
Karen Piantek
GEOC Administrator