

INTERNATIONAL STUDENT & SCHOLAR SERVICES

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ON-CAMPUS EMPLOYMENT SSN ATTESTATION

I, _____, _____, have an on-campus job and I am
(print first and LAST names) (StudentAdmin ID)
requesting an F-1 Social Security Letter or a J-1 Work Authorization Letter to apply for my Social Security Number (SSN).

I certify that I understand the following - please “initial” all items (i.e. write your initials):

- _____ I may only work up to 20 total hours per week total school is in session. During my vacation terms, I may work more than 20 hours per week.
- _____ UConn’s pay period runs from Friday to the following Thursday. My combined work hours between Friday and Thursday of each week are counted towards the 20-hour per week maximum during the semester.
- _____ ISSS receives reports on international students’ work hours from the Payroll department.
- _____ If Payroll reports that total work hours from Friday to Thursday exceeded 20 hours, I may be in violation of my F-1/J-1 visa status. If this happens, I may need to depart the U.S. immediately.
- _____ My job meets the visa qualifications for on-campus employment. If unsure, I have confirmed with an ISSS advisor that it meets the visa qualifications for on-campus employment. I understand that I must do this with all future employment opportunities.
- _____ I have accepted this employment opportunity based on my interest in working on-campus for the duration agreed upon by my employer and me. If I accepted on-campus employment solely for the purpose of obtaining a Social Security Number, I understand that I could be subject to University student conduct policies, and my actions will be reported to Community Standards for review.

Student’s Signature: _____

Date: _____