



Osher Lifelong Learning Institute
at the University of Connecticut



The OLLI Guidebook

EVERYTHING you need to know as an OLLI Member

Photos Courtesy of Tom Kmetzo

From the Director...

Dear OLLI Member,

OLLI at UConn is a department of the University of Connecticut, Waterbury Campus. OLLI exists because of the philanthropy of the Bernard Osher Foundation, the generosity of the UConn Waterbury campus, and the contributions of time and donations from members. This Guidebook is the direct result of the work of the Membership Committee which is charged with cultivating and sustaining membership—they have done great work for you. This is also a collaborative effort in that members of the OLLI Leadership Council and the OLLI Staff have contributed many hours to editing and preparation of this material.

While most all UConn policies apply to OLLI members there are additional categories of information that are unique to our program, making this Guidebook important. Please keep this Guidebook as a handy resource and know there are many people ready to assist for a meaningful experience at UConn Waterbury!

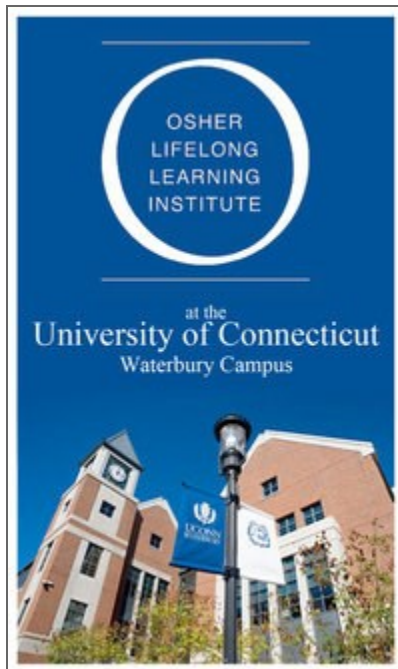
Brian G. Chapman, Ed.D.

Director of The Osher Lifelong Learning Institute at the University of Connecticut

Table of Contents

	Page(s)
Welcome	2
What to Expect on Your First Day at OLLI	3
Important Information	
(Emergency Phone Numbers, Cancellations)	4
Class Schedules	5
How To Get Here	6
Parking Information	7
Downtown Waterbury Map	8 & 9
Entrance to UConn—Instructions	10
Elevators	10
Bookstore (UConn Co-op)	10
UConn Library	10
OLLI Organization Chart	11
Getting the Most Out of Your OLLI Experience	
(Committees, Clubs, Volunteering)	12 & 13
Frequently Asked Questions	14 & 15

Welcome



Welcome to the Osher Lifelong Learning Institute (OLLI) at UConn Waterbury, where we come to expand our minds and connect with other seasoned learners. As a new OLLI member, you have opened the door to endless opportunities for intellectual and social stimulation. Whether you are here solely to take classes, or want to partake in the myriad of other OLLI activities, you are in for a treat. We are glad you've discovered us.

WELCOME TO OLLI AT UCONN!

What To Expect On Your First Day At OLLI

You've registered for your classes, paid your OLLI fees, and now are ready for your first day at OLLI. Here's some helpful information and what you'll need to know on your first day.

1. **Pick Up Your Weekly Newsletter** — at the OLLI Information Table opposite the Bookstore. You will want to stop here every week before class to get the weekly newsletter and notices of upcoming events, lectures, and trips. Unsure about anything? Membership Committee members at the Information Table will be happy to answer any questions.
2. **Name Tags** — Members are mailed an OLLI name tag only once when they first join. Blank name tags are available at the Info Table.
3. **Elevators** — to classes on floors 2 and 3 are located around the corner from the Information Table. These elevators go to campus rooms only; the attached parking garage has an elevator that is not connected to campus floors 2 and 3 (See page 10).
4. **Schedule** — Morning classes begin at 8:15am and 10:00am. Noontime classes are at 11:40am, in which case you have to forego the OLLI Café lectures. Afternoon classes are at 1:15pm and 3:00pm.
5. **OLLI Café** — At 11:30am, OLLI Café, our "lunch and learn" program, is held in the Multi-Purpose Room (MPR, #113) at the end of the first floor corridor, past the library. Coffee and tea are offered here each week. Members bring their lunch and eat for the first 30 minutes, followed by a speaker or entertainment (See OLLI website, course brochure and weekly newsletter for noontime events). If you have not brought your lunch, you can purchase food and snacks in the UConn Bookstore (See p. 10). *Be sure to register for OLLI Café prior to the start of each session if you plan on attending one or more of these lunchtime gatherings*

Now that you have picked up your OLLI newsletter, gathered information, and figured out where your classes are, you are ready to go. Welcome to OLLI at UConn Waterbury!

Important Information

Main OLLI Office - (203) 236-9924 and (203) 236-9925
General Email: osher@uconn.edu
Website: www.oli.uconn.edu

Brian G. Chapman, Ed.D., Director - (203) 236-9881
brian.chapman@uconn.edu

Aleta Staton, MA, Coordinator - (203) 236-9808
aleta.staton@uconn.edu

Emergencies

Contact the University Police: "Code blue" phones are located on each level of the building in the stairwells and in the parking garage. Contact University Police at **203-236-9950** or at their emergency number which is **203-236-9978**.

Life-threatening emergencies: You may also dial 911 from a cell phone (**8**-911 from campus phone).

During an evacuation (FOR ANY REASON) when elevators cannot be used, the University Police should be contacted to assist individuals with disabilities who are unable to rapidly exit the building on their own.

Cancellations

If UConn Waterbury is open, generally OLLI classes/activities will be held. If UConn Waterbury classes are delayed or cancelled, OLLI classes will be **cancelled**. Obtain information on closings at:

- www.waterbury.uconn.edu
- UCONN main phone line - (203) 236-9800
- Local TV & Radio Stations

If a presenter needs to cancel a class for other reasons - class members will be notified by phone or email if possible.

Class Schedules

Four separate sessions are offered during the calendar year: Fall, Winter, Spring, and Summer.

Fall and Spring Sessions

- Most OLLI classes take place during the Fall and Spring.
- Fall session runs from September to November.
- Spring session runs from March to May.

Most Classes...

- Are held on Fridays at the UConn Waterbury campus.
- Meet for a varying number of weeks (4 - 10).
- Meet for 1.5 hours on the following schedule:
 - 8:15am - 9:45am
 - 10:00am - 11:30am
 - 11:40am - 1:00pm (in the same time slot as OLLI Café)
 - 1:15pm - 2:45pm
 - 3:00pm - 4:30pm

Winter and Summer sessions are shorter in length and offer a limited number of courses.

- Winter session classes meet once a week, usually on Fridays, for five weeks in January and February.
- Summer session classes meet in June on Tuesdays, Wednesdays, and Thursdays. Meeting days and number of class sessions vary.

Please Note: Sometimes, there are courses that do not conform to the standard schedule.

How To Get Here

OLLI at UConn is located at 99 East Main Street, Waterbury, CT

From I-84 Eastbound (from Danbury-Southbury)

To the UConn ramp garage:

Take exit 22. At the bottom of the ramp, turn **left** onto South Main Street. At the traffic light, turn **right** onto Union Street. At the next light, turn **left** onto South Elm Street. Go through three lights. The entrance to the UConn parking garage is on the **left**, just after the Community Health Center of Waterbury.

From I-84 Westbound (from Hartford-Cheshire)

To the UConn ramp garage:

Take exit 22. At the bottom of the ramp, turn **left** onto Union Street. At the third light, turn **right** onto South Elm Street. Go through three lights. The entrance to the UConn parking garage is on the **left**, just after the Community Health Center of Waterbury.

From Route 8 Northbound (from Bridgeport-Naugatuck)

To the UConn ramp garage:

Take exit 31 onto 84 East. Take exit 22. At the bottom of the ramp, turn **left** onto South Main Street. At the traffic light, turn **right** onto Union Street. At the next light, turn **left** onto South Elm Street. Go through three lights. The entrance to the UConn parking garage is on the **left**, just after the Community Health Center of Waterbury.

From Route 8 Southbound (from Winsted-Watertown)

To the UConn ramp garage:

Take exit 32 (on the left), onto Riverside Street. Turn **left** at the light onto Freight Street. At the end, turn **left** onto Meadow Street. At the light, turn **right** onto West Main Street. Follow West Main Street, crossing North/South Main Street and continue past the University, on your left. Turn **left** at the traffic light onto North Elm Street. The entrance to the UConn parking garage is on the **left**, just after the Community Health Center of Waterbury.

OTHER TRANSPORTATION - for Waterbury residents

Senior Shuttle: The city of Waterbury sponsors a Senior Shuttle to provide transportation for those over 65 or handicapped. Seniors can obtain their Senior Shuttle ID card by calling **203-757-9621, ext. 7280**. Schedule your ride by calling **203-757-5355**.

Bus Transportation: The Greater Waterbury Transit District offers reduced fares for seniors. Call **203-753-2538** or visit **www.cttransit.com**. The website also gives information for handicapped and disabled riders.

Parking

All OLLI members must have a parking decal displayed on the right lower windshield in order to park in the UConn or Scovill Street garages.

Where to Park on OLLI Fridays:

- UConn Parking Garage (North Elm Street Entrance) Levels 2 & 3, and ONLY on Friday.
- Handicapped Parking - handicapped parking and handicapped accessible entrances are available from all levels of the UConn garage. There is an elevator.

Where to Park Mon.—Thurs., and if the UConn Garage is full:

- Scovill St. Parking Garage

Directions from the UConn Garage: Turn **right** onto North Elm Street; at second light, turn **right** onto Scovill Street; go half a block and turn **right** into Scovill Garage; park on levels 5 & 6 only. Walk to the Theater/School exit, go down to the second floor, and exit into the Waterbury Arts Magnet School walkway that leads to East Main Street; cross the street to the UConn building.

- Outdoor street level parking next to UConn building; \$3.00 all day, not affiliated with UConn.

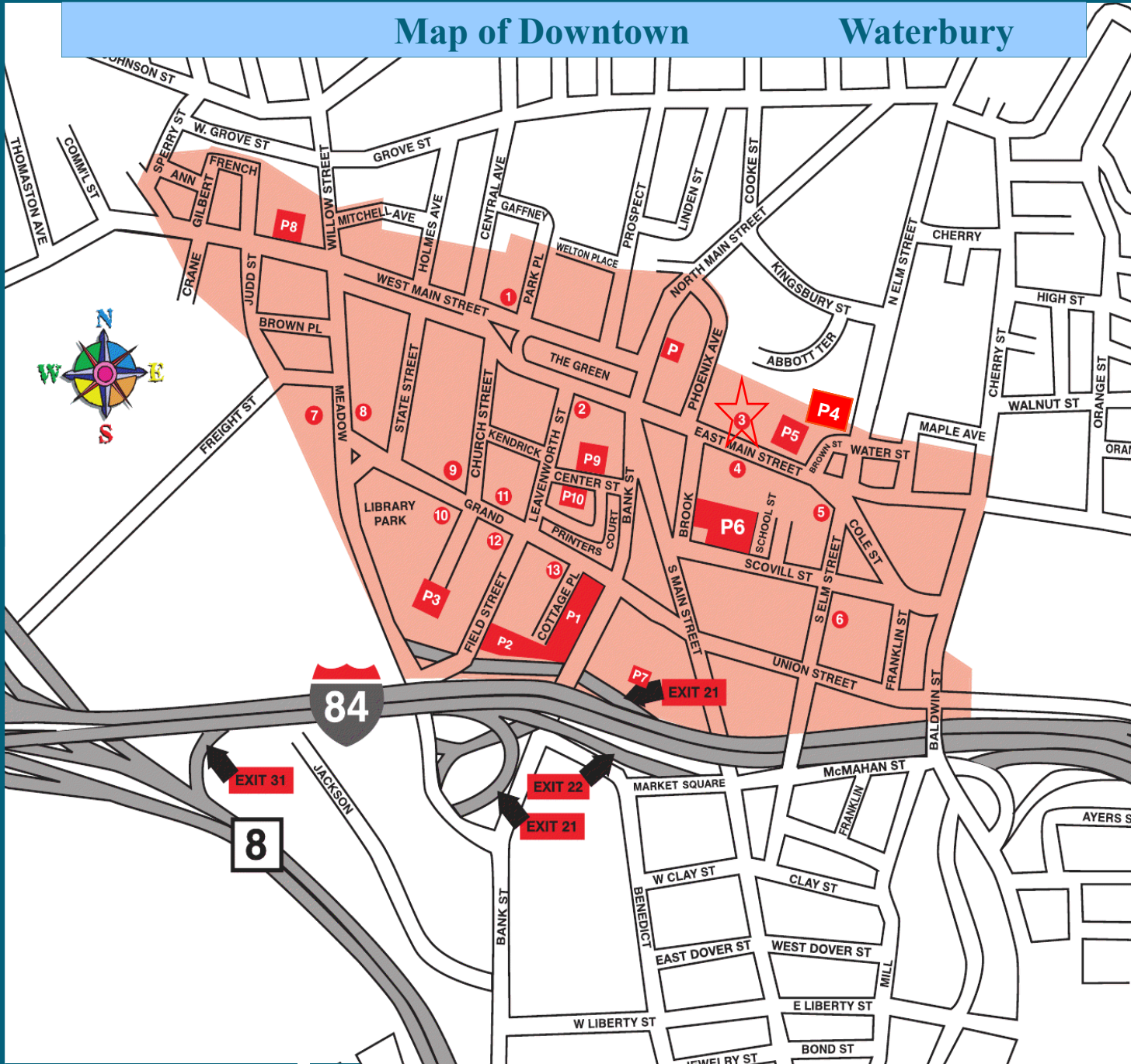
Directions from UConn Garage: Turn **right** onto North Elm Street; at first light, turn **right** onto East Main Street; parking lot is on right, just before the UConn building.

Reminders!

- **ARRIVE EARLY** or consider alternative parking, especially for 10:00am classes.
- **Parking for OLLI members, in the UConn Waterbury attached parking garage is limited to Friday ONLY**
- **Parking rules are strictly enforced. You will be ticketed for infractions.**
- **If you get a parking ticket and wish to dispute it, go to the Student Services Office, Room #228.**
- **Replacement parking decals cost \$10 and are available in Room #103.**

Map of Downtown

Waterbury



POINTS OF INTEREST

- 1 Mattatuck Museum
- 2 Rowland State Government Center
- 3 Uconn Waterbury Campus
- 4 Palace Theater
- 5 Waterbury Arts Magnet School
- 6 St. Mary's Hospital
- 7 Waterbury Republican-American
- 8 State of CT Superior Court-Anaconda Building
- 9 Waterbury Courthouse
- 10 Silas Bronson Library/Library Park
- 11 Chase Municipal Building
- 12 City Hall
- 13 U.S. Post Office

Parking

- | | |
|------------|------------------------|
| P1 | Buckingham Ramp Garage |
| P2 | Field Street Entrance |
| P3 | Municipal Parking |
| P4 | UConn Garage |
| P5 | Private (Pay) Lot |
| P6 | Scovill Garage |
| P7 | Marriott Garage |
| P8 | West Main Street |
| P9 | Center Street Garage |
| P10 | Center Street Lot |

Entrance to UConn Building - Instructions

From the UConn parking garage, enter campus building. Take the elevator or stairs to the **Ground Level**. The campus is also accessible to pedestrians from the main entrance on 99 East Main Street.

Elevators

Inside the campus building, there are two elevators to the second and third floor classrooms, located around the corner from the Information Table, to the left of the staircase. Garage elevators do not connect to the classroom building floors.

The elevator leading to the parking garage is connected **ONLY** to the parking garage. It is located at the end of the first floor atrium area. There is no access to the garage elevator from the upper classrooms.

Bookstore (UConn Co-op)

The UConn Co-op bookstore welcomes OLLI members. Most books for use in OLLI classes are available for purchase in limited numbers in the bookstore. **Note:** OLLI books are not returnable. Joining the Co-op OLLI Bookstore Club means savings on future purchases.

Forgot your lunch? Soup, sandwiches, and snacks are available. Coffee cards are available as well.

The bookstore also sells OLLI sweatshirts. Use your OLLI 20% discount coupon (look in your registration packet or get one at the Info Table).

Hours are Mon - Thurs, 8:30am - 5:30pm; Friday, 8:30am - 2:00pm.

The UConn Library

Located on the first floor, the UConn Waterbury campus library is a resource open to UConn students and OLLI members alike. Simply stop in the library, show proof of OLLI membership, and fill out an application for a UConn library card that allows you to borrow books from any UConn Library. Library staffers are always willing to assist with requests.

Leadership

OLLI at UConn follows the national model of leadership in lifelong learning institutes (University Leadership and Volunteer Leadership). The Director of OLLI (or designee) at UConn is a non-voting member of the Leadership Council and leads the organization with support from the Council. The University of Connecticut and its Foundation hold fiduciary responsibility.

OLLI at UConn Leadership Council

The OLLI Leadership Council is designed to support the University and Campus in relation to OLLI at UConn, specifically in areas of programming and activities. The Council serves to provide the OLLI Coordinator with committee updates, to carry out the curriculum planning process, and to foster the growth of and sustainability of membership through advisory and volunteer activities. The University is solely responsible for all legal, financial/budgetary, staffing/personnel, and administration of the OLLI program. The OLLI Leadership Council functions as a voluntary, advisory leadership group established by the University; members of the Council serve at the will of the OLLI and Campus Administration. All paid staff of the Osher Lifelong Learning Institute are employees of the University of Connecticut and report to the Campus Administration. All members of the Leadership Council must adhere to the OLLI at UConn Volunteer Policy.

Getting The Most Out of Your OLLI Experience

OLLI Café

One of the best perks of the OLLI program is OLLI Café, a noontime lunch and learn featuring a variety of guest speakers. After your lunch, sit back, relax, and listen to the speaker of the day. Pure enjoyment!

If you plan on attending one or more of these lunchtime gatherings, be sure to register for OLLI Café, along with your courses, prior to the start of each semester.

OLLI Programs

The Clubs and Activities Committee plans various activities and outings; please see the newsletter and course brochure for details.

The OLLI Book Club meets once a month. Join the lively discussions of an eclectic selection of books.

OLLI Poetry Coffee House meets once a month at John Bale Bookstore (158 Grand Street). They invite you to try it!

See OLLI Website or Brochure for contact information.

Partnerships

Mattatuck Museum: OLLI at UConn has often collaborated on courses with The Mattatuck Museum as an off-site course location; 203-753-0381.

Waterbury Symphony Orchestra: OLLI members receive 20% off of the price of any 'choice' ticket; 203-574-4283 or enter code *OLLI* at www.waterburysymphony.org.

Seven Angels Theatre: OLLI members receive 10% off any regularly priced main stage production ticket; 203-757- 4676 or online at www.sevenangelstheatre.org.

Palace Theater: OLLI members receive special discounts as announced; 203-346-2000.

Getting The Most Out of Your OLLI Experience

Trips

Friendship Tours arranges most OLLI day and overnight trips with our Travel Committee. They have earned a well-deserved reputation for offering wonderful travel experiences. Join us on our next adventure! Visit: <http://olli.uconn.edu/olli-trips>

UConn Research Lectures

Lectures on fascinating topics, offered every session, are free and open to the public. Sign up on your registration form (in course brochure), on line at <http://olli.uconn.edu/events-open-to-the-public/> or by calling (203) 236-9924.

Volunteering

Volunteers are key to how OLLI works, and are essential to keeping OLLI programs running smoothly and efficiently. Volunteers serve on committees and/or assist with events, lectures, and special programs. Others provide proofreading and registration support. Studies show that people who volunteer and help others, live longer than those who do not lend a helping hand. It's a WIN-WIN!

Just sign up at the Info Table, use your course registration form, or call (203) 236-9925. Committees include: *Curriculum, Membership, Newsletter, Editorial* [Voices and Visions], *Travel, Clubs and Activities*, and *Olli Café*. You can also become a Very Involved Person (VIP) who agrees to be available once per OLLI session or regularly to help out in some way.

Easy! Rewarding! Appreciated!

Please Note: All OLLI at UConn Volunteers, including committee members, must sign the OLLI Volunteer Policy. To obtain, go to olli.uconn.edu/volunteering or call 203-236-9924.

Frequently Asked Questions

1. It's my first day.... where do I go?

First - Go to the Information Table on the main hallway, check your classroom number, pick up the weekly newsletter, and ask any questions you may have. Members of the Membership Committee are on hand every week to assist you.

Second - Find your classroom location. A campus floor-plan is available at the Information Table. Enjoy your class!

NOTE: The classroom number is listed **after** the course dates and cost in each course description in the OLLI brochure. Course numbers begin with letters; **classroom** numbers begin with a 1, 2, or 3. Please refer to the brochure for your classroom number.

2. Where are the restrooms?

First Floor: 1) next to the garage entrance 2) past the library on the left and 3) at the end of the corridor, across from Room 102

Second and Third Floors: 1) near elevators 2) past library, on the left 3) at the end of the corridor, across from rooms 201-203; 301-303

3. Where do I go for help?

- A) Room assignments, newsletter, general info.: Info. Table
- B) Problems, concerns, and ideas: Coordinator, Room 106
- C) Registration, brochure-related issues: OLLI Staff, Room 103
- D) Emergencies: See page 4. The Campus Police sub-station is located on the first floor, adjacent to the Information desk.
- E) Lost and Found: OLLI and Campus Information Desks
- F) Parking - See page 7.

The OLLI Leadership Council is always available to members to provide for assistance. Refer to the OLLI Website for current names.

Frequently Asked Questions

4. Can I still register for a course after classes begin?

Possibly, and if there are seats available. See a student worker or program assistant in Room 103.

5. Can I drop a course?

Yes. Please fill out an early feedback form (in your registration packet or pick one up at the OLLI office, Room 103) and tell us why. Remember, there are no refunds.

6. What if my course is cancelled?

All fees are non-refundable, but in some cases members will be entitled to a voucher for a course in the next semester. Unique situations will always be given full consideration.

7. Is it safe to walk outside the UConn campus?

The campus is located across the street from the Palace Theater and it is a well-lit area. UConn (State) Police will escort you to your car upon request.

8. Can I use the UConn Library?

Yes, OLLI members have library privileges. Library Info on page 10.

9. How will I know if a class gets cancelled?

In most cases members are notified by phone or email. If there is not enough time, the Info Table will post the cancellation.

10. I have a concern with one of my courses. What should I do?

Fill out an Early Feedback Form (available online or in your registration packet, or pick one up at the Information Table).

11. Is there a wheelchair available?

Currently, OLLI has two (2) wheelchairs available. If you need to reserve one for weekly use call 203-236-9924.

12. Where can I buy lunch near campus?

A list of nearby restaurants is available at the OLLI Information Table

NOTES



UConn | WATERBURY



Contact Us

By phone: 203-236-9924/9925

By email: osher@uconn.edu

By mail: OLLI at UConn
99 East Main St
Waterbury, CT 06702

In Person: UConn at Waterbury
Room 103

Online: www.oli.uconn.edu