

MINUTES

Meeting Date: Thursday March 14, 2013

Time: 9:00am – 10:30am

Place: Rowe 134

Voting Members and Alternates in Attendance: Hedley Freake, Gary Kazmer, Olga Vinogradova, Larry Gramling

Ex Officio Members and Alternates in Attendance: Marianne Buck, Margaret Lamb, Jennifer Lease Butts, Kim Chambers, David Ouimette, Maria Martinez

Administrators and Guests: Karen Piantek, Anabel Perez, Mark Westa, Shawna Lesseur

Regrets: Eric Schultz, Laura Burton

Meeting called to order at 9:04am.

1. Welcome

2. Approval of minutes from the February 7, 2013 meeting

The minutes of the February 7, 2013 meeting were accepted with a date correction.

3. Old Business

3.1. Grade Appeals – Revisit issue after consultation with Dean Jeremy Teitelbaum

Review

- Because UNIV courses are outside a school or college, the UICC decided last meeting that grade appeals would first go to UICC and then the school or college of which the student in question was a part; ACES students would be referred to CLAS
- Hedley Freake convey this decision to Dean Teitelbaum who objected on the grounds that he did not want to manage grade appeals on courses for which he had no oversight, so the UICC must revisit its options

Discussion

- Hedley Freake presented the UICC with two possible options: 1. Appeals could first go to a particular unit's Faculty Curricular Committee and then UICC would function as the next level in the appeals process if it was not resolved, or 2. Appeals could first go to the UICC with a second level of appeal in the Provost's office
- Hedley Freake reported that Eric Schultz as Chair of the Senate C&C felt that grade appeals should not usually be located in faculty curricular committees, but should rather be dealt with administratively, so he preferred the second option
- Margaret Lamb suggested that formal responsibility should be with the UICC
- Jennifer Lease Butts thought it might be better to have less people involved rather than a full committee and suggested that chairs at various levels take responsibility; Maria Martinez agreed that less was better
- The consensus was that the UICC chair should work with a designee from the faculty boards at the first level, then UICC chair would work with Sally Reis at the second level of appeals if needed
- Hedley Freake will draft language to bring back to the UICC next meeting after meeting with Sally Reis

3.2. Level of approval for UNIV/INTD Special Topics courses

- There was lack of clarity between the UICC and Senate C&C about where final approval for Special Topics courses should lay; the preference of the Senate C&C is now that the UICC will have final approval and simply report that action to Senate C&C

4. New Business

4.1 Learning Community Service-Learning course proposal

Overview

- Mark Westa and Shawna Lesseur were present to explain proposals for UNIV 1840 and UNIV 1820 courses
- There are currently three learning community houses doing service under 1-credit, S/U courses; Eco House, Public Health House and Community Service House
- Mark Westa from Eco House gave a brief overview of the program at Eco House, which involves 32 hours of service, short reflection pieces, and a longer project
- The proposal would meet the needs of the three named houses plus have the potential to benefit all the learning communities

Discussion

- Margaret Lamb asked about the advisability of allowing students to repeat the course beyond 2 credits
- It was suggested that perhaps students could take it more than twice for no credit, or that if a student 'lead' a project, this might fall under a new course and could be taken for credit
- Larry Gramling noted that Service Learning had approached Scholastic Standards last semester about getting a Service Learning designation for courses
- There was concern that too much precedent for allowing a lot of zero credit courses might turn transcripts into mini resumés
- The consensus was to go forward with the course proposals as written

Motion to approve the course UNIV 1840 by Larry Gramling. Motion seconded by Gary Kazmer.

The motion was approved unanimously by voting members present and then confirmed by an electronic vote of members who had been unable to attend.]

4.2 Change of title for UNIV 1820

Overview

- The course was formerly "Faculty-Student Seminar," but the requested name change is for "First Year Seminar" so that it's governed less by who teaches it and more by content
- Course description edits from Eric Schultz were distributed to the committee

Discussion

- Jennifer Lease Butts thought that the new title was much clearer and included language that students would have seen before
- David Quimette and Shauna Lesseur were fine with Eric Schultz's revisions to the course description

Motion to approve the name change for course UNIV 1820 by Gary Kazmer. Motion seconded by Olga Vinogradova.

The motion was approved unanimously by voting members present and then confirmed by an electronic vote of members who had been unable to attend.

4.3. Annual Report

Overview

- The annual report is to be presented at next senate meeting
- The UICC recommended the following minor changes to the report:
 - The heading for current UICC current members needs to be changed to 2012-2013
 - The report should include mention of the recommendation to add UNIV 1840 and change the title for UNIV 1820

4.4 MISI Courses

Overview

- MISI courses were previously governed under CLAS but, Per Amy Donahue, have since been moved into the Provost's Office
- This means that the courses are being offered outside of any school or college, and so would seem to fall under the responsibility of the UICC; Hedley Freake questioned the UICC about their willingness to take responsibility for courses under this designation

Discussion

- Marianne Buck asked if this was the case for air force (AIRF) courses as well; the answer was not known; she was also surprised that there does not seem to have been any formal action taken on this move and noted that the Registrar's Office had not been notified of such a change; there was recognition of the need for a "divorce decree" between MISI and CLAS.
- David Ouimette noted that there have been a number of requests for FYE courses that would just be open to and geared towards veterans; it was also noted that veterans are interested in forming a learning community as well
- Olga Vinogradova expressed the belief that the committee did not have enough information to act on the issue at this time
- The committee's choice in the matter was questioned since, "This is the body that handles curricular matters for administrative programs."
- It was expressed that the UICC would need to ensure that MISI/AIRF courses were governed by faculty advisory boards to ensure consistency with UICC policy.
- Committee members described the courses as either being "cast adrift" or "captured," and Larry Gramling asked if an option to create a college specifically for military and veterans' courses should be considered
- It was noted that this decision might affect the language governing the UICC if the MISI and AIRF course designations were to stand
- Hedley will consult with CLAS to clarify how this supposed split occurred and will report on this for the next UICC meeting

4.5 National Student Exchange courses

Overview

- National Student Exchange (NSE) courses are like study abroad, but inside the US; unlike student transfers, courses are taken while students are still formally enrolled at UConn
- Margaret Lamb proposed that NSE courses that are brought to UICC for accreditation be treated like a Special Topics course. The question arose as to whether the full UICC needs to be involved in approval
- Transfer credit grades don't come in; study abroad grades do come in; NSE grades don't come in, just P/F
- The question to the UICC is if NSE courses should be Special Topics, and if so, can chair approve or does the full UICC need to see it

Discussion

- Larry Gramling expressed that dealing with the issue administratively would be best, but also suggested that the chair be sure other faculty on board with this; the issue was left unresolved until further inquiry.

5. Other Business

- None

Motion to adjourn. Motion seconded and carried.

Adjourned at 10:25am

Respectfully submitted,
Karen Piantek
IISP Administrator