Present: John Armstrong, Mayor Betsy Paterson, Nancy Silander, Derek Debus, Caleb Calame, Melanie Boyle, Adam Fountaine, Kevin Grunwald, John Sobanik, Michael Kirk, Tfc. Dan Mainiero

1) Welcome
2) Minutes
   a. Minutes from 10/11/12 were approved.
3) Updates:
   a. Town Relations Committee
      i. The meeting did not occur this week. It will occur on Tuesday, November 13, 2012.
   b. Law Enforcement Updates
      i. Michael Kirk: The Mayor joined Matt Hart, John Saddlemire, Chief Barbara O’Connor and Sgt. Richard Cournoyer to discuss planning for end-of-semester events at UConn in the month of April. The university will maintain the same visitation policy from the previous year; overall weekend will look very similar to what it has been in the past two years.
      ii. John Armstrong: John Saddlemire, Chief O’Connor, Sgt. Cournoyer, John Armstrong, Cathy Cocks and Residential Life will begin having weekly meetings to discuss student issues.
      iii. Mayor Paterson: Constituent approached the Mayor about students walking on the wrong side of the road. Mayor wondered if there was an ability in student orientation to discuss road safety. John planned to follow up with Maria Sedotti in the Orientation office at Uconn. John also offered immediate education through the OCSS via Facebook, Twitter, and slides on the OCSS office monitor. Kevin Grunwald discussed looking into more signage alongside Hunting Lodge Road. John Sobanik discussed putting more information out through the library and Daily Digest.
      iv. Tfc. Dan Mainiero: Important to proactively plan for Spring Weekend. Certain houses on Hillyndale and Birch Road have been active related to behavioral issues. Residents on Birch Road will be having an educational forum with students at the Town Hall.
   c. Mansfield Housing Office:
      i. Derek Debus: Will begin issuing citations on cars at rental properties that are parked in undesignated spots. Issue at the Oaks regarding cigarette butts. Will be meeting with Oaks management to discuss this issue further.
4) Hurricane Sandy
   a. Caleb and Melanie: Carriage sent out safety information, both from John and Campus Apt.
   b. Many complexes had water tankers for potable water after boil water advisory. John would like to focus future conversations on contingency plans for property managers. The next property manager meeting hosted by OCSS in January will focus on contingency plans in case of a weather emergency.
   c. Students had access to the Student Union, Fieldhouse, and Mansfield Community Center for storm relief.
   d. Matt Farley, Associate Director for Community Outreach, reached out to Kevin Grunwald about helping local Mansfield residents clean up after the storm.
   e. Mayor Paterson: All students can use resources provided by Mansfield.
5) **OCSS Outreach**
   a. *Adam Fountaine:* Students have been holding numerous events off-campus in Celeron and Carriage over the past several weeks. Average attendance has ranged between 60-100 individuals. Events have focused on student appreciation, but also stress management and service. Students will be organizing a can drive for Mansfield Pantry for December.

6) **Off-Campus Housing Fair**
   a. *John Armstrong:* Turnout was down compared to previous years, snowstorm seemed to have some effect- John expects the Spring Fair to be a larger turnout.

7) **Review of Action Steps:**
   a. TIPS is not an active ordinance.
   b. UC AOD Coordinator search was not successful.
   c. *Mayor Paterson:* Relevancy of group is important because it focuses specifically on students. The group needs to stay current on issues to ensure it remains relevant. Relationships have been fostered as a result of this group to facilitate better communication in the community.
   d. *John Armstrong:* Following up regarding USG representation and more landlords at MCCP meetings.

8) **Carriage Update:**
   a. Guest policy has changed. Students can now register more guests than 4, but students must submit names before the weekend. If the guest name is not on the list, the student will not be allowed to enter the property. If students do not register any names, they will not be able to have any guests.